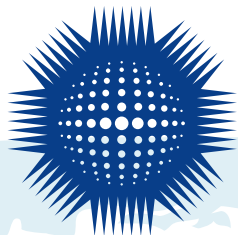


The NEBOSH L'Oréal
International Bursary:
Enabling women in
health and safety

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Application guide



nebosh

L'ORÉAL

Submit your applications
from 30 January to 27 February 2024
via the online form at www.nebosh.org.uk/igcbursary

NEBOSH and L'Oréal have collaborated to promote, encourage and enable women based internationally who aspire to develop a career in health and safety.

The *NEBOSH L'Oréal International Bursary: Enabling women in health and safety* offers ten paid-for places to study the NEBOSH International General Certificate in Occupational Health and Safety.

Please:

- Read this guide carefully as it provides useful information about the bursary programme, the application process and what we are looking for in applications.
- Read about the NEBOSH International General Certificate and syllabus to ensure it is an appropriate qualification for you.
- Familiarise yourself with the terms and conditions provided in this document.

About the NEBOSH International General Certificate in Occupational Health and Safety

The NEBOSH International General Certificate will give you invaluable knowledge and skills and a globally respected qualification that supports your current role and your long-term career.

The qualification is:

- Relevant to every workplace
- Ideal for managers, supervisors, or anybody with health and safety management responsibilities
- Perfect for those embarking on a health and safety career.

You will learn:

- How to effectively manage health and safety
- How to identify and control common workplace hazards
- How to measure if you've been successful
- Relevant key international standards.

We recommend that you thoroughly research this qualification before applying. For full details, please visit the NEBOSH website: www.nebosh.org.uk/igc

The Bursary

Ten bursaries are available, offering women aspiring to work or progress within the health and safety profession, paid-for study for the NEBOSH International General Certificate in Occupational Health and Safety.

The prize is available in the English language only to women based outside of the United Kingdom. Winners must undertake a minimum of 65 taught hours plus 40 recommended self-study hours and approximately 2 hours of ad-hoc tutor support.

NEBOSH and L'Oréal have arranged a special course for the Bursary. This will enable you to virtually meet and network with fellow Bursary recipients. Study is via Live Online format; real-time live Zoom classes with a tutor, offering a classroom learning environment that can be accessed from anywhere in the world.

Course dates

Bursary recipients must be able to attend the Live Online course on the following dates.

	Unit IG1: Live Online course	Unit IG2: Live Online course
Live Online course	3, 5, 6, 12, 13, 27 June 2024 and 3 July 2024 (9am – 4:30pm UK local time)	22, 23, 25, 29 and 31 July 2024 (9am – 4:30pm UK local time)
Tutor support		
Assessment	3 July 2024* *Provisional assessment date. You and your tutor may agree to an alternative assessment date	IG2 is a practical assessment conducted in your own time. The submission date will be agreed with your tutor.
Other	Closing interview (approximately one hour) after submission of IG1 assessment. Date and time to be arranged, provisionally w.c. 8 or 15 July 2024.	

Self-study

Learners are expected to undertake approximately 40 hours of self-study outside of the classroom learning.

You will also be asked to complete mock assessment activities and discuss these with your tutor.

Please consider whether you can meet these commitments before making your application. You may not be permitted to take an assessment if you do not attend the course and complete the additional study activities.

Key dates

30 January 2024

Applications open for the *NEBOSH L'Oréal International Bursary: Enabling women in health and safety*. Applications must be submitted via the online form at www.nebosh.org.uk/igcbursary.

27 February 2024

Applications close at 5pm UK local time

12 March 2024

Judging takes place

26 March 2024

Public announcement of bursary winners

3 June 2024

Winners begin first day of study

How to apply

The deadline for applications is [27 February 2024](#).

All applications must be submitted using the online application form at www.nebosh.org.uk/igcbursary

Applications consist of a small number of written questions and a video.

Applicants must answer all questions and provide the required information / documentation / video to be considered.

Application questions, video and requirements

Please answer all of the application form questions. This is really important as incomplete applications will not be considered for judging. We recommend reading this guide and questions thoroughly then collating all the information you need and preparing your answers and application video in advance. This means you can take time to consider your answers and revisit them before completing your application. There is a time limit of two minutes for the application video so make sure you are focused and provide key information.

Top tip: make sure your answers are personal so that our judges can get to know you better and help your application stand out. Good luck!

Questions 1-4

These are simple personal details that we require to administer the bursary programme.

You must provide an accurate email address. We recommend this is a personal email and not an employer email so that we can contact you if you move jobs. NEBOSH will not be responsible for recognising and correcting incorrect information.

Question 5: your video application

This is an important part of your application. It will give the judges an opportunity to get to know you better and demonstrate how you will use the NEBOSH International General Certificate to further your personal development and make an impact on workplace safety.

Your video should:

- Be a maximum of 2 minutes long
Note: Videos significantly longer than this will be disregarded for judging consideration
- Include:
 - A brief history of your education and work experience – and why this will help you in your studies and health and safety career
 - Why you want to work in/develop your career in health and safety
 - An explanation of how the NEBOSH International General Certificate will benefit your professional development
 - Any other relevant information about your passion for the profession

- Be personal to you – please do not read/regurgitate information from the NEBOSH website or other third party sources
- Be you speaking to the camera – not a presentation/ voiceover.

In the application form we will ask for a link to watch your video online. You can host your video privately on a number of video hosting platforms, including:

- YouTube
 - It is free to create a YouTube account
 - Upload your video and set the privacy option to 'Unlisted'
 - Click 'Share' underneath your video and copy and paste the hyperlink in the pop-up box, into the application form
- Vimeo
 - It is free to create a Vimeo account
 - Upload your video and set the privacy option to Unlisted
 - Click the Share icon and copy and paste the hyperlink in the pop-up box, into the application form

Other video hosting platforms are available, and you can use these if you prefer; please ensure your video privacy settings are viewable to a third party and provide a hyperlink to your video in the bursary application form.

Note: it is your responsibility to ensure your video is uploaded, the hyperlink is correct and there are no sound or visual issues. Please speak loudly and clearly, and ensure there are no background noises. Applications where a video is not viewable will not proceed to judging.

Question 6: confirm you can attend the course dates

This question is a simple tick box to confirm that you will be available to attend the Live Online tuition sessions. Please refer to page 4 of this guide for full details of the dates and times you must be available.

Question 7: Organising your time

The NEBOSH International General Certificate in Occupational Health and Safety requires approximately 40 hours of private study and reading in addition to the Live Online tuition. This is a significant undertaking and will require dedication if you are to succeed.

For this question, tell us how you will organise your time so that you can successfully complete your studies, revision and assessments.

This should include how you will manage current commitments such as work and any personal duties around the study dates listed above. Will you have enough time to complete your studies alongside other commitments? Will you need to take time off work?

Please write a maximum of 250 words.

Question 8: terms and conditions

Remember to read the terms and conditions at the end of this Guide and then tick the box acknowledging that you have read and agree to them.

Question 9-12: your professional referee

To support your application we require a supporting letter from a professional or academic referee.

Your referee must:

- Have known you for at least six months in a professional or academic capacity
- Not be a family member or close friend

You must provide accurate details for the referee in the event NEBOSH needs to contact them.

Your referee must provide a dated letter (we suggest no more than one A4 side) written on headed paper from their employer, Learning Partner or other institution. In the letter, the referee must outline how they know the applicant and for how long (we do not need the exact date; approximate months/years are acceptable). In the letter, they should also express their opinion as to the applicant's performance or potential performance in relation to a career as a health and safety professional.

This could include (but is not limited to):

- Academic and professional abilities
- Motivation and desire to succeed
- Soft skills or personal qualities that will help them in their studies and in the workplace
- Contribution to the workplace/industry/profession so far (if applicable)

We will accept the letter in .doc, .docx or pdf file formats.

Judging

All applications will be reviewed and those that provide the required information and meet the criteria outlined within this guide will progress to our judging panel. Our judges are:



Dee Arp
NEBOSH Chief Operating Officer



Julia Whiting
NEBOSH DIRECTOR (Marketing and Communications)



Malika Sifouane
L'Oréal Corporate Health & Safety Manager



Maria Anderson
NEBOSH Alumni member and holder of four NEBOSH qualifications, including the NEBOSH Level 6 National Diploma for Occupational Health and Safety Management Professionals and the NEBOSH National General Certificate in Occupational Health and Safety.



Roukaya Zetchi
NEBOSH Alumni member and the youngest Arabic woman to achieve the NEBOSH Level 6 International Diploma for Occupational Health and Safety Management Professionals. Roukaya also holds the NEBOSH International General Certificate in Occupational Health and Safety and the NEBOSH HSE Certificate in Process Safety Management.

Terms and conditions

- 1 The promoter is: NEBOSH whose registered office is at Dominus Way, Meridian Business Park, Leicester, United Kingdom, LE19 1QW
- 2 Bursary applications are open to residents of any country outside of the United Kingdom aged 18 years or over except employees of NEBOSH and their close relatives and anyone otherwise connected with the organisation or judging of the bursary. People who are already enrolled for, have gained units towards or hold a NEBOSH National or International General Certificate in Occupational Health and Safety cannot apply.
- 3 There is no entry fee and no purchase necessary to enter this bursary.
- 4 By entering this bursary, an entrant is indicating their agreement to be bound by these terms and conditions.
- 5 Applications for the bursary must be submitted via an online application form at www.nebosh.org.uk/igcbursary
- 6 Only one entry will be accepted per person. Multiple entries from the same person will be disqualified.
- 7 Applicants must complete the application form in its entirety. Failure to answer a question or provide the required information will disqualify the application from consideration.
- 8 Closing date for entry will be 5pm UK local time on 27 February 2024. After this date no further applications will be permitted.
- 9 No responsibility can be accepted for applications not received for whatever reason.
- 10 The promoter reserves the right to cancel or amend the bursary and these terms and conditions without notice in the event of a catastrophe, war, civil or military disturbance, act of God or any actual or anticipated breach of any applicable law or regulation or any other event outside of the promoter's control. Any changes to the bursary will be notified to entrants as soon as possible by the promoter.
- 11 The promoter is not responsible for inaccurate prize details supplied to any entrant by any third party not connected with this bursary.

12 The prize is as follows:

- Ten winners will receive the following which will be provided and administered by Woodward SHE Ltd, a Gold NEBOSH Learning Partner:
 - A paid-for course for the NEBOSH International General Certificate in Occupational Health and Safety. The qualification will be available to study Live Online via Woodward SHE Ltd and is available in the English language only. The winners must undertake a minimum of 65 taught hours plus 40 recommended self-study hours and approximately 2 hours of ad-hoc tutor support
 - Assessment fees for one sitting per unit:
 - IG1
 - IG2

The prize is as stated and no cash or other alternatives will be offered. The prizes are not transferable. Prizes are subject to availability and we reserve the right to substitute any prize with another of equivalent value without giving notice. NEBOSH will not cover additional fees beyond the items listed above. Any additional costs, including but not limited to additional assessment fees, appeals or enquiry fees, will be borne by the winners.

13 Winners will be chosen by:

- Meeting application criteria – outlined earlier in this guide and via the application form.
- A judging panel comprised of:
 - Two NEBOSH representatives
 - A L'Oréal representative
 - Two NEBOSH Alumni members

14 The winners will be notified by email on or before 13 March 2024.

- If the winners do not claim the prize by 22 March 2024, we reserve the right to withdraw the prize from the winner and pick a replacement winner.
- The bursary winners must attend the Live Online course on the dates outlined in this guide. Failure to do so may result in support being withdrawn and the recipient may not be permitted to take the qualification assessments.

15 The promoter will notify the winners when, how and where the prize can be redeemed.

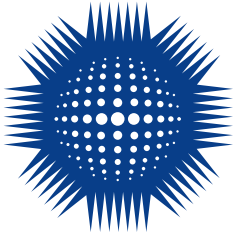
16 The promoter's decision in respect of all matters to do with the bursary will be final and no correspondence will be entered into.

17 The winners agree to:

- The use of their name and image in any publicity material and winner announcements.
- Participate in a case study on successful completion of the qualification which will be published on the NEBOSH website and social media.

18 Any personal data relating to the winner or any other entrants will be used solely in accordance with current [UK] data protection legislation and will not be disclosed to a third party without the entrant's prior consent.

- 19 The winners names will be available from 26 March 2024 by emailing the following address: marketing@nebosh.org.uk
- 20 Applicants are providing information to NEBOSH, L'Oréal and its judging panel, and not to any other party (winners details will be provided to Woodward SHE Ltd on acceptance of the prize). The information provided will be used in conjunction with the following Privacy Policy found at www.nebosh.org.uk/privacy-policy/
- 21 The selection of winners is final. No correspondence relating to the bursary will be entered into.
- 22 NEBOSH shall have the right, at its sole discretion and at any time, to change or modify these terms and conditions, such change shall be effective immediately upon posting to this webpage.
- 23 If a winner is found to engage in malpractice at any point during their studies or assessments, NEBOSH will withdraw the prize with immediate effect and no further support will be offered. Any other penalties associated with malpractice will be decided and applied by NEBOSH's Ethical Practice team.
- 24 NEBOSH reserves the right to cancel the bursary if circumstances arise outside of its control.



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NEBOSH

Dominus Way
Meridian Business Park
Leicester LE19 1QW
United Kingdom

t +44 (0)116 263 4700

info@nebosh.org.uk

www.nebosh.org.uk

NEBOSH, the National Examination Board in Occupational Safety and Health,
is a world leading provider of health, safety, risk, environmental and wellbeing qualifications.

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