



**Syllabus summary
for the**

**NEBOSH Award in
Health and Safety at Work
(July 2016 specification)**



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Syllabus summary - NEBOSH Award in Health and Safety at Work

Structure

The qualification is divided into two units: HSW1 (Workplace safety foundations) and HSW2 (Risk assessment activity).

HSW1 Workplace safety foundations

Unit HSW1 is further divided into 10 elements:

Element number and title	Recommended tuition hours
1. The foundations of health and safety	1
2. The responsibility for health and safety	2
3. Health and safety risk assessment and control	3
4. Work equipment	1
5. Transport safety	1
6. Working with electricity	1
7. Fire safety	2
8. Manual handling and repetitive activities	2
9. Hazardous substances	2
10. The working environment	2
Minimum total tuition time Unit HSW1	17
Recommended private study time	3
Unit HSW2 Risk assessment activity	
Unit HSW2 is the workplace-based risk assessment activity There is no separate syllabus content for this unit.	1
Minimum total tuition time HSW2	1
Recommended private study time	3
Total tuition hours	18
Total directed private study hours	6
Total	24

Unit HSW1: Workplace safety foundations

Element 1: The foundations of health and safety

Learning outcomes

- Outline the scope and nature of workplace health and safety
- Identify the reasons for practicing good standards of health and safety
- Outline the role of workplace health, safety and fire law, the role of enforcement agencies and possible enforcement actions
- Identify the key internal and external sources of health and safety information.

Minimum hours of tuition: 1 hour

Element 2: The responsibility for health and safety

Learning outcomes

- Outline the health and safety role and responsibilities of relevant parties
- Outline systems to effectively manage health and safety
- Outline how accidents are caused and the role and function of accident recording and investigation
- Identify the methods of improving health and safety performance.

Minimum hours of tuition: 2 hours

Element 3: Health and safety risk assessment and control

Learning outcomes

- Outline the aim and objectives of risk assessment and give examples of common hazards
- Explain what constitutes an adequate risk assessment
- Outline the stages of risk assessment
- Outline the general principles for controlling health and safety risks.

Minimum hours of tuition: 3 hours

Element 4: Work equipment

Learning outcomes

- Identify the general health and safety requirements for work equipment
- Identify the main hazards and controls for work equipment

Minimum hours of tuition: 1 hour

Element 5: Transport safety

Learning outcomes

- Identify the hazards presented by the movement of vehicles in the workplace and the appropriate control measures.

Minimum hours of tuition: 1 hour

Element 6: Working with electricity

Learning outcomes

- Identify the hazards associated with the use of electricity in the workplace
- Identify the control measures that need to be taken when working with electrical systems or using electrical equipment.

Minimum hours of tuition: 1 hour

Element 7: Fire safety

Learning outcomes

- Outline the common fire hazards in the workplace
- Identify the benefits of adequate fire risk assessment
- Outline the basic principles of fire prevention and fire controls in the workplace.

Minimum hours of tuition: 2 hours

Element 8: Manual handling and repetitive activities

Learning outcomes

- Identify the hazards from manual handling and repetitive physical activities
- Identify ways of controlling risks from manual handling and ergonomic risks

Minimum hours of tuition: 2 hours

Element 9: Hazardous substances

Learning outcomes

- Identify the forms of, classification of and routes of entry for hazardous substances
- Outline the sources of information to be considered when undertaking an assessment of the health risks from substances commonly encountered in the workplace
- Identify the controls that should be used to reduce the risk of ill-health from exposure to hazardous substances.

Minimum hours of tuition: 2 hours

Element 10: The working environment

Learning outcomes

- Identify the common welfare and work environment requirements, hazards and controls in the workplace
- Identify the hazards to pedestrians in the workplace and the appropriate control measures
- Identify the common psycho-social hazards which may be encountered in the workplace, the persons affected and control measures
- Identify the health effects associated with exposure to noise and vibration and the appropriate control measures
- Identify the requirements for, and effective provision of, first aid in the workplace

Minimum hours of tuition: 2 hours

Unit assessment summary

Unit HSW1

- Unit HSW1 is a taught unit, assessed by a one hour multiple choice examination
- Each examination consists of forty questions (1 mark each) with one correct and three incorrect responses available per question
- All questions are compulsory
- Candidate scripts are scanned and marked electronically.

Unit HSW2

- Unit HSW2 is assessed by a practical assessment carried out in the candidate's own workplace
- This is held on a date set by the accredited course provider and must be taken within 10 working days of a multiple choice examination
- The practical assessment is internally assessed by the accredited course provider and externally moderated by NEBOSH.

Further details

The full syllabus is available in the NEBOSH Guide to the qualification and available for purchase via the NEBOSH website (www.nebosh.org.uk). Guidance for candidates and course providers regarding the practical is also available online.

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