



APPLICATION GUIDE

# NEBOSH DIPLOMA SCHOLARSHIP



[www.nebosh.org.uk/scholarship](http://www.nebosh.org.uk/scholarship)

# NEBOSH DIPLOMA SCHOLARSHIP 2022

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The Michael Adamson NEBOSH Diploma Scholarship will support academic and career progression for aspiring health and safety practitioners.

Ten winners - three National (UK) and seven International learners - will be awarded paid-for, online study and assessment fees for the NEBOSH National or International Diploma for Occupational Health and Safety Management Professionals.

The Diploma and this scholarship is designed to help learners develop the knowledge and practical application they need to succeed in the workplace, advance their careers and, most importantly, keep people safe from harm.

This scholarship is named in memory of Michael Adamson who lost his life in a preventable workplace incident in 2005. His sister Louise is dedicated to sharing Michael's story and campaigning for better occupational health and safety.

Please read this guide carefully as it provides lots of useful information about the scholarship programme and the qualities NEBOSH is looking for in applications. Please also familiarise yourself with the terms and conditions provided in this document.

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“This is a great opportunity to improve your health and safety competencies. NEBOSH is offering us the chance to create better workplaces in the world, not only in the rich countries but for everyone. All workers in the world have the right to better working conditions – the scholarship can help you to progress your education and help make safer workplaces.”

**Tran Duy Thanh Truc**  
2021 scholarship winner



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### Key dates

#### 3 May 2022

Applications open for the Michael Adamson NEBOSH Diploma Scholarship. Applications must be submitted via the online form at [www.nebosh.org.uk/scholarship](http://www.nebosh.org.uk/scholarship)

#### 24 May 2022

Applications close at 5pm UK local time

#### 8 June 2022

Judging takes place

#### 10 June 2022

Winners notified

\*Winners must acknowledge and accept the prize by 15 June 2022

#### 22 June 2022

Public announcement of 2022 scholarship winners

#### 3 October 2022

Winners must begin their studies before this date

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### Judging

Applicants must answer all questions, provide all required information and meet the minimum criteria of holding a NEBOSH General Certificate to be considered for judging.

Applications will be judged by an expert panel who are:

**Dee Arp**

NEBOSH Chief Operating Officer

**Matt Powell-Howard**

NEBOSH Head of Product Development

**Robert Jukes**

NEBOSH Diploma holder and HSEQ Manager for Northwood Tissue

**Khansa Burai**

NEBOSH Diploma holder and HSE Engineer for the Sudanese Electricity Distribution Company

**Louise Adamson**

Sister of Michael Adamson after whom this scholarship is named and NEBOSH Ambassador

“Putting myself forward for this opportunity was the best decision of my career so far. I have thoroughly enjoyed studying all the different aspects of the NEBOSH Diploma. I have enjoyed studying a wide variety of different legislation. I’ve particularly enjoyed learning about criminal law and researching different case law’s as it really puts what you’ve learnt into perspective in a real-life situation. I’ve used what I’ve learnt so far to improve aspects of health and safety culture within my organisation. If you’re thinking about applying, go for it!”



**Courtney Bayne**

2021 scholarship winner

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### How to apply

The deadline for applications is 24 May 2022 (5pm UK time). All applications must be submitted using the online application form at [www.nebosh.org.uk/scholarship](http://www.nebosh.org.uk/scholarship).

Applicants must answer all questions and provide the required information/documentation to be considered. Any applications which do not provide this information will not be considered for judging.

Each winner must undertake approximately 200 taught hours plus 144 recommended self-study hours and 140 assessment hours. Please consider whether you can meet this significant time commitment before making your application.

#### Application questions and requirements

Please ensure you take the time to accurately answer all of the application form questions. This is really important.

**We recommend** reading this guide and questions thoroughly then collating all the information you need and preparing your answers in advance. This means you can take time to consider your answers and revisit them before completing your application. There is a 250-word limit for each answer so make sure your answers are focused and provide key information.

**Top tip:** make sure your answers are personal so that our judges can get to know you better and help your application stand out.

#### Questions 1-6

These are simple personal details that we require to administer the scholarship programme. You must provide an accurate email address. We recommend this is a personal email and not an employer email so that we can contact you if you move jobs. NEBOSH will not be responsible for recognising and correcting incorrect information.

#### Question 7

Indicate if you are applying for the National (UK) or International Diploma for Occupational Health and Safety Management Professionals.

#### Question 8

The Diplomas are advanced qualifications - NEBOSH has an expectation of prior learning and the qualifications do not generally repeat content from lower-level qualifications (for example, the NEBOSH General Certificate). For this reason, and to ensure you have the core knowledge and skills to prepare you for progression to the Diploma, we require all applicants to hold a NEBOSH National or International General Certificate in Occupational Health and Safety qualification.

You must provide your NEBOSH learner number so that we can verify your achievement. Your learner number will be printed on any NEBOSH correspondence, parchments, certificates or results notifications. Applicants previously found to have engaged in any malpractice activities will be excluded from consideration for this scholarship. Your learner number and name must also match NEBOSH's own records so that we can verify this is a genuine application. If you fail to provide a learner number or provide an inaccurate learner number your application will not be progressed.

#### Question 9

Whilst NEBOSH qualifications help progress academic studies, they also provide practical skills that you can use in the workplace. In this question our judges will be looking for an example of how you have applied knowledge from your previous studies to the workplace.

#### Question 10

Please list any other relevant health and safety qualifications you hold.

#### Question 11

This is your chance to tell us why you want to win this scholarship. Our judges will be looking for personal and professional reasons why you want to achieve the Diploma. Let your passion shine through!

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### Question 12

Do you think NEBOSH Diploma for Occupational Health and Safety Management Professionals will help your career? Tell us how and why it will help you. Try not to be generic – make your answer personal so that our judges remember you.

### Question 13

A health and safety career is about the people, communities and organisations you help. Our judges will be looking for your vision of how your workplace will be improved by the new skills and competencies you gain through the Diploma studies.

### Question 14

Who do you look up to? Who has inspired you in your career? This could be a colleague, friend, family member or anyone else – we just want to know who they are and how they have inspired you in your health and safety studies or career.

### Question 15

The Diplomas require a significant amount of time commitment, both in terms of taught hours, self-study and assessment. This means you will need to be organised and have great time management skills (a key soft skill for any aspiring health and safety professional!). In this question our judges are looking for you to tell us about the practical steps you take for effective time management.

### Questions 16-19: professional referee

To support your application we require a supporting letter from a professional or academic referee.

Your referee must:

- Have known you for at least six months in a professional or academic capacity
- Not be a family member or close friend

You must provide accurate details for the referee in the event NEBOSH needs to contact them.

Your referee must provide a letter (we suggest no more than one A4 side) written on headed paper from their employer, Learning Partner or other institution. In the letter the referee must outline how they know the applicant and for how long (we do not need the exact date, approximate months/years is acceptable). In the letter they should also express their opinion as to the applicant's performance or potential performance in relation to a career as a health and safety professional.

This could include (but is not limited to):

- Academic and professional abilities
- Motivation and desire to succeed
- Soft skills or personal qualities that will help them in their studies and in the workplace
- Contribution to the workplace/industry/profession so far

We will accept the letter in .doc, .docx or pdf file formats.

### Michael's Story

Never forget why we work in health and safety. Here is Michael Adamson's story, told by his sister Louise.

On the morning of Thursday 4 August 2005 my wee brother Michael Adamson left for work and didn't make it home.

Instead, that night we kissed his forehead and said our goodbyes as he lay dead in a hospital bed.

He was 26 years old, engaged to be married, and the happiest he'd been in life.

Michael had suffered a fatal electrocution at the "all hands on deck" job he'd been called to, aimed at getting a sports store and gym complex ready for handover to a client the next morning before penalty clauses kicked in.

Attempting to come to terms with the death of a loved one who had his whole life ahead of him continues to be difficult enough, but even more so knowing that his death could so easily have been prevented.

Michael's Story would not need to be told if safe systems of work, which existed on paper, had actually been put into practice, or if risk assessments, described by the employer as "living documents", hadn't subsequently been described by the Health and Safety Executive as being "wholly inadequate".

I wouldn't need to recount the circumstances of him having a heart attack if managers and supervisors had taken active steps to ensure their teams were able to operate safely.

And I would not have to speak up about the failures which led to his death if there had been the confidence on his site to speak up if it was felt "wait a minute, this isn't right".

Michael should be a fun-loving uncle to my boys. He should be a devoted husband to Leasa and the most amazing dad to the children they'd planned to have. Instead, his life was cut short because health and safety of a workforce wasn't prioritised as it should have been.

By using your skills, knowledge, experience and your NEBOSH qualifications, you will inspire leadership teams, engage the workforce, and ensure every single person in your organisation knows safety is not an add-on to their job, it is their job.

Thank you for the life-saving work you have done, and will continue to do.

More information about Michael's story can be found at: <https://michaels-story.net/>



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### Terms & Conditions

- 1 The promoter is: NEBOSH whose registered office is at Dominus Way, Meridian Business Park, Leicester, United Kingdom, LE19 1QW
- 2 Scholarship applications are open to residents of any country aged 18 years or over except employees of NEBOSH and their close relatives and anyone otherwise connected with the organisation or judging of the scholarship. People who are already enrolled for, have gained units towards or hold a NEBOSH National or International Diploma in Occupational Health and Safety cannot apply.
- 3 There is no entry fee and no purchase necessary to enter this scholarship.
- 4 By entering this scholarship, an entrant is indicating their agreement to be bound by these terms and conditions.
- 5 Applications for the scholarship must be submitted via an online application form at [www.nebosh.org.uk/scholarship](http://www.nebosh.org.uk/scholarship)
- 6 Only one entry will be accepted per person. Multiple entries from the same person will be disqualified.
- 7 Applicants must complete the application form in its entirety. Failure to answer a question or provide the required information will disqualify the application from consideration.
- 8 Closing date for entry will be 5pm UK local time on 24 May 2022. After this date no further applications will be permitted.
- 9 No responsibility can be accepted for applications not received for whatever reason.
- 10 The promoter reserves the right to cancel or amend the scholarship and these terms and conditions without notice in the event of a catastrophe, war, civil or military disturbance, act of God or any actual or anticipated breach of any applicable law or regulation or any other event outside of the promoter's control. Any changes to the scholarship will be notified to entrants as soon as possible by the promoter.
- 11 The promoter is not responsible for inaccurate prize details supplied to any entrant by any third party.
- 12 The prize is as follows:
  - Ten winners will receive the following which will be provided and administered by RRC International, a Gold NEBOSH Learning Partner:
    - o A paid-for course for the NEBOSH National or International Diploma for Occupational Health and Safety Management Professionals (three national and seven international scholarships are available). The qualifications will be available to study online via RRC International and is available in the English language only. The winner must undertake a minimum of 191 taught hours (National) or 185 taught hours (International) plus 144 recommended self-study hours and 140 assessment hours.
    - o NEBOSH enrolment fee
    - o Assessment fees for one sitting per unit:
      - ND1/ID1
      - ND2/ID2
      - ND3/ID3
    - o Three assessment revision sessions

The prize is as stated and no cash or other alternatives will be offered. The prizes are not transferable. Prizes are subject to availability and we reserve the right to substitute any prize with another of equivalent value without giving notice. NEBOSH will not cover additional fees beyond the items listed above. Any additional costs, including but not limited to assessment fees, appeals or enquiry fees, will be borne by the winners.

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- 13** Winners will be chosen by:
- Meeting application criteria – outlined earlier in this guide and via the application form. Applicants must hold a NEBOSH General Certificate to be considered.
  - A judging panel comprised of NEBOSH employees and NEBOSH Diploma holders.
- 14** The winners will be notified by email on or before 10 June 2022.
- If the winners do not claim the prize by 15 June 2022, NEBOSH reserves the right to withdraw the prize from the winner and pick a replacement winner.
  - The scholarship winners must begin their studies by 3 October 2022.
  - RRC International will provide online study access and support for five years from commencement of studies. After this date any ongoing studies or assessment fees will be borne by the winner.
- 15** The promoter will notify the winners when, how and where the prize can be redeemed.
- 16** The promoter's decision in respect of all matters to do with the scholarship will be final and no correspondence will be entered into.
- 17** The winners agree to:
- The use of their name and image in any publicity material and winner announcements.
  - Participate in a case study on successful completion of the qualification which will be published on the NEBOSH website and social media.
  - Provide a minimum of two blogs/vlogs throughout the duration of their studies to document their experience of the Diploma. These will be published on the NEBOSH website and social media.
- 18** Any personal data relating to the winner or any other entrants will be used solely in accordance with current [UK] data protection legislation and will not be disclosed to a third party without the entrant's prior consent.
- 19** The winners names will be available from 25 June 2022 by emailing the following address: [marketing@nebosh.org.uk](mailto:marketing@nebosh.org.uk)
- 20** Applicants are providing information to NEBOSH and not to any other party (winners details will be provided to RRC International on acceptance of the prize). The information provided will be used in conjunction with the following Privacy Notice found at [www.nebosh.org.uk/privacy-policy/](http://www.nebosh.org.uk/privacy-policy/)
- 21** NEBOSH's decision as to those able to take part and selection of winners is final. No correspondence relating to the scholarship will be entered into.
- 22** NEBOSH shall have the right, at its sole discretion and at any time, to change or modify these terms and conditions, such change shall be effective immediately upon posting to this webpage.
- 23** If a winner is found to engage in malpractice at any point during their studies or assessments, NEBOSH will withdraw the prize with immediate effect and no further support will be offered. Any other penalties associated with malpractice will be decided and applied by NEBOSH's Ethical Practice team.
- 24** NEBOSH also reserves the right to cancel the scholarship if circumstances arise outside of its control.

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NEBOSH, the National Examination Board in Occupational Safety and Health,  
is a world leading provider of health, safety, environmental and wellbeing qualifications.

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